



Congregation Ohr HaTorah

Bar Mitzvah Policy

Reservation of a shabbos for a bar mitzvah may be requested by full Members up to two years in advance of the parsha being requested by emailing the Secretary. Reservations will NOT be accepted more than two years in advance. Affiliate Members may request a shabbos for a bar mitzvah up to one year in advance of a bar mitzvah. Members having reserved a shabbos must remain in good standing during the reservation period. Reservations will be confirmed two weeks following the request. Any conflicts of another Bar Mitzvah that arise within those two weeks will be mediated by the Rabbi and the President. Any requests made within nine months of a specific shabbos will be done so on a first come, first serve basis.

All kibbudim for the Bar Mitzvah shabbos must be arranged with the Gabbai within two weeks prior to the Bar Mitzvah. The Bar Mitzva will have preference of all *available* kibbudim that particular shabbos.

The reservation of shul facilities for any other aspect of the Bar Mitzvah must be arranged through the Secretary.

Please do not assume the reservation of shul for any aspect of the bar mitzvah without confirmation of the Secretary.